

prepare for the move

WHAT YOU SHOULD KNOW

When it's time to get ready for the move:

- settle any outstanding bills with retailers, utility service providers, and other local merchants
- service any vehicles that will be used for moving
- secure parking space for the mover
- arrange for help



Before the Move Date

- mow lawn and clean the outside
- drain oil and prepare lawn and other power equipment for moving
- empty propane tanks and clean outdoor grills and other outdoor equipment
- defrost freezers and dispose of perishable food
- dispose of household hazardous items
- empty and prepare refrigerator and freezers — place deodorizers inside to control odors
- clean all other appliances that stay
- obtain necessary travelers checks and other related monies for moving
- arrange for final trash / recyclable pickups
- return leased equipment such as cable converters, phones, and other household items
- arrange care for children and pets on move date
- cancel all home deliveries and services
- arrange a home for your plants, if needed - moving vans will not move plants if the move is more than 150 miles

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On the Moving Date

- disassemble computer and other electronics
- remove those items that you will move yourself (load them up in the car).
- be available to oversee and assist movers where necessary. Have available bottle water and bathroom facilities for the movers.
- the mover will check an inventory sheet for each item being moved. They will inspect the condition for each item. Make sure you agree with their comments before signing
- carefully read and complete the Bill of Lading. Make sure you have a copy signed by the mover.
- exchange contact information with the mover in case either party needs to contact each other
- give the mover your correct moving home or storage address - secure parking space for mover
- complete final inspection before the movers leave
- make final repairs and cleaning before closing the door



What's Needed When You Move In

- check utility connections; make sure everything is connected or will be connected on move-in day
- inspect fire and other security alarms
- inspect fireplace usage
- prepare fire escape plan
- change the locks on your doors
- compile emergency numbers
- arrange services to connect appliances and other specialty items
- arrange trash and recycling pickup
- you may want to paint your closets and pantry prior to filling them up