

College Planning Checklist

for HS Juniors Starting Their College Plan

Task to be Completed		Month	Notes
COLLEGE PREP			online guide: www.OfftoCollege.com/juniors.html
<input type="checkbox"/>	Meet with Your Counselor	Fall Semester	
<input type="checkbox"/>	Practice for Admission Tests	Fall Semester	
<input type="checkbox"/>	Consider Taking AP Classes	Fall Semester	
<input type="checkbox"/>	Make a Career Assessment	Fall Semester	
<input type="checkbox"/>	Make a Personal Assessment	Fall Semester	
COLLEGE TYPE			online guide: www.OfftoCollege.com/juniors.html
<input type="checkbox"/>	Search College Information	Winter Semester	
<input type="checkbox"/>	Attend College Fairs	Winter Semester	
<input type="checkbox"/>	Collect College Information	Winter Semester	
<input type="checkbox"/>	Make Campus Visits	May-June-July	
COLLEGE FINANCING			online guide: www.OfftoCollege.com/juniors.html
<input type="checkbox"/>	Review Financial Aid Options	May-June	
<input type="checkbox"/>	View Financial Aid Charts	May-June	
<input type="checkbox"/>	Find that Summer Job	April-May	
COLLEGE PLANNING			online guide: www.OfftoCollege.com/seniors.html
<input type="checkbox"/>	Go Over Senior Year College Plan	May-June	

College Search

Finding the Right College and Program

UNDERSTAND TYPES OF SCHOOLS

online search: www.OfftoCollege.com/college-search.html

Colleges: generally smaller in size. They offer 4-year degree programs (BA and BS) and many 2-year Associate degrees.

Universities: larger institutions with specialized degrees in business, engineering, pre-med, etc. They offer 2-year, 4-year, and many graduate and professional degrees.

Community / Junior Colleges: a small college offering 2-year Associate degrees. Many students attend local community colleges with the intent to transfer to a larger institution to further their education.

Vocational / Career Schools: specialized schools of training for specialized trade jobs such as mechanics, computer technicians, medical assistants, etc. Programs may vary requiring only a few weeks to complete while others may require a year or more. Upon completion, graduates will receive a license, certificate or an Associate Degree.

Link to Begin Your College Search: <http://www.OfftoCollege.com/search-college.html>

HOW TO BEGIN YOUR SEARCH

online search: www.OfftoCollege.com/college-search.html

Assemble a list of colleges or trade schools you'd like to attend. Meet with your school's guidance counselor to discuss your plans and to arrange important campus visits.

There are three categories of schools you should list:

2-3 schools that you could definitely get in

4-5 schools that you could probably get in

7-8 schools that you would like to get in

You should budget on how much you can afford for application submission. If the application submission costs for 16 or more schools may be too much, narrow your search to 3-3-3.

College Application Checklist

Record College Admission Tasks

list three schools that you can definitely get in

- 1) _____
- 2) _____
- 3) _____

list three-six schools that you would like to get in

- 7) _____
- 8) _____
- 9) _____

list three schools that you would probably get in

- 4) _____
- 5) _____
- 6) _____

- 10) _____
- 11) _____
- 12) _____

Check each task completed by school

online guide: www.OfftoCollege.com/tools.html	1	2	3	4	5	6	7	8	9	10	11	12
Application Materials Received												
Campus Review / Visit Completed												
Cost Comparison Against Other Colleges												
Entrance Requirements Analyzed												
Write Required Essays												
Request Counselor & Teacher Recommendations												
Send Transcripts and First Semester Grades												
Submit Financial Aid Forms												
Submit Scholarship Forms												
Other:												
Other:												

Career Planning Worksheet

(link to www.OfftoCollege.com for research information)

Career Type Desired	Potential Growth %	Median Earnings	Degree Required	Academic Preparation
1:				
2:				
3:				
4:				

College Institution Name and Address Worksheet

(link to www.OfftoCollege.com for college search)

COLLEGE INSTITUTION : 1	<p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>http://</p> <p>Address:</p> <p>Telephone:</p> <p>http://</p> <p><i><u>financial aid office information</u></i></p>	COLLEGE INSTITUTION : 2	<p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>http://</p> <p>Address:</p> <p>Telephone:</p> <p>http://</p> <p><i><u>financial aid office information</u></i></p>
COLLEGE INSTITUTION : 3	<p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>http://</p> <p>Address:</p> <p>Telephone:</p> <p>http://</p> <p><i><u>financial aid office information</u></i></p>	COLLEGE INSTITUTION : 4	<p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>http://</p> <p>Address:</p> <p>Telephone:</p> <p>http://</p> <p><i><u>financial aid office information</u></i></p>

College Comparison Worksheet (link to www.OfftoCollege.com for college search)

1.	2.	3.	4.
School and Location			
Public or Private (2- or 4-year)			
Size (student enrollment)			
City / State (distance from home)			
Setting: Urban or Rural - Co-Ed			
Academics			
Student-to-faculty ratio %			
% Classes under 20 students			
% Classes with 50+ students			
% Graduation			
Cost			
Private Tuition and Fees			
Public In-State Tuition and Fees			
Public Out-of-State Tuition and Fees			
Room / Board			
Financial Aid			
Type Financial Aid Package			
\$ Average Financial Aid Package			
\$ Scholarship Package			
\$ Work Study Package			
\$ Other Financial Aid Package			
Scholastic Strength			
Average High School GPA			
Average Entrance Test Scores			
National Ranking			

Scholarship Search Worksheet

(link to www.SayStudent.com/scholarship/ for scholarship search)

Scholarship Name Address	Potential Award	Award Qualifications	Award Requirements	Filing Deadline
1:				
2:				
3:				
4:				
5:				